



**LYRIC AVE**  
PO Box 8091  
Richmond, Virginia 23223  
804-222-7141  
[www.lyricave.com](http://www.lyricave.com)

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## BOOKING REQUEST FORM

Contact Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Organization/Company \_\_\_\_\_

Address of Organization/Company \_\_\_\_\_

Event Date and Time \_\_\_\_\_

Event Theme \_\_\_\_\_

**Brief Description of Event and Target Audience**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Expected Attendance \_\_\_\_\_

Venue Information (Capacity of Venue, Size of Stage, Available Dressing Rooms, etc.) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Time Allotted For Lyric Ave Performances \_\_\_\_\_ Hrs \_\_\_\_\_ Mins

Budget Allotted For Lyric Ave Performance \$ \_\_\_\_\_

Specific Performance Requests (i.e. poetry, vocalists, comical sketches, entire show, performance play)

\_\_\_\_\_

How will this event be promoted?

\_\_\_\_\_

Signature of Contact Person \_\_\_\_\_

**Note:**

\*\*\*Written permission must be granted by 2 Tyght LLC before including Lyric Ave's name or logo in any promotions\*\*\*